# 【英語版】〈Sennan public library information〉





Library Mascot 《Tokosho》

The library exists as a local place of information, and a comfortable place filled with books. providina useful materials and information for everyone's lifelong learning. culture. and education

Anyone living in the 5 cities and 3 towns in the Sennan region, or commuting to Sennan can borrow books from us

# For new visitors (Getting a library card)...

- •Make a library card. Show us some proof of address (Driver's license, Health insurance card, Post delivered to your house, etc.), or proof of education/employment. Anyone of any age can make a card.
- ·Library cards can be used either in our library or, in the library bus "Kashinoki-Go".
- If you change your address or phone number, or if you lose your library card you can get a new one. Please bring some proof of address or employment/education.

# The library has all sorts of books !

#### 1<sup>st</sup> Floor

[For Adults] Novels, Guides, Medical Books, Large Print, LL Books (easy to read books), Manga, Magazines, Daily Newspapers

[For Kids] Picture Books, Reading Materials, Kamishibai, Various Information Books

2<sup>nd</sup> Floor



Sennan City and Osaka Prefecture Local/Executive Materials, Dictionaries, Old Newspapers, Encyclopedias, Telephone Directories, CDs, DVDs. Other Audio-Visual materials

All floors have OPAC (Library Database)

Lobby Local Information (Sennan/Osaka Pamphlets, Hello Work Job Listings etc.)

We also hold various events and classes. Please see the Sennan PR website, and our library website for more details.

• Library Use is Free • We will protect your personal and reading information. (Your personal information will not be used other than for library procedures).

# Borrowing from the library...

•Bring books and your library card to the counter.

• For audio-visual (AV) items, bring the case and your card to the counter.

#### You can borrow up to 10Books, up to 10A items, for up to **ZWeeKS**. (CD·DVD etc.)

If there is no reservation, you can extend your borrowing period one time. You can extend for up to four weeks after the date borrowed. You can do it over the phone too.

# Returning borrowed items...

- •Please bring books to the 1<sup>st</sup> floor returns counter. You don't need your library card
- •Please bring audio-visual items to the 2<sup>nd</sup> floor returns counter. You don't need your library card

Please wait until all items have been confirmed. If you had issues with sound or display please inform us. Please understand that our library will not take responsibility for damage caused to machines by audio-visual items borrowed from us.

•You can also return books to the library bus "Kashinoki-Go".

•When the library is closed please return books in the side book post (returns slot). Please don't insert audio-visual items or your library card.

# When you can't find a book (Reserve, Request, Reference service)...

When you can't find a book you want to read, please contact one of our staff.

- **(Reserve)** You can reserve a book that is currently borrowed. Reserve at the counter, through OPAC, or by phone. We will contact you when the book is returned.
- **(Request)** You can request a book that we do not have. Whether it means buying it, or borrowing it from another library we will do what we can.

Osaka prefectural library books can also be borrowed through our library. Some books cannot be borrowed.

[Reference service] We will assist you with any information or material you are searching for, and discuss reading advice with you. Do not hesitate to come to us.

#### **%** People living outside of Sennan (excluding those <u>who travel for work or school</u>) cannot make reservations or requests. Please apply in your local library

#### Group services

 Schools and public institutions, home libraries, reading circles, volunteer groups etc., can borrow books for an extended period.

•Materials such as big books, flannelgraphs, kamishibai for the elderly, book displays, can also be borrowed. Please see the  $\lceil$ Group services  $\rfloor$  page on our site for details.

(Reservation and request limit)		
	Reserve	Request
Books	Up to 20 combined total	
AV Items	Up to 10	



Returns Slot)

# We have materials to help anyone enjoy reading

- The library is equipped with large print books, audiobooks (CD · Cassette), subtitled videos · DVDs, foreign language books, magnification screens, and writing boards.
- •In the braille corner we have, braille books, information in braille from the government and city hall, LL books (easy to read books), touch and feel books etc. If we are missing braille books•audiobooks, we will do what we can to borrow them from another library.
- •For those who are hard of hearing, please contact us by fax or e-mail.
- FAX: 072-485-4565 , e-Mail: library@city.sennan.lg.jp •We will help wheelchair users getting books from bookshelves etc.
- •Our library entrance is wheelchair friendly.

### Library bus [Kashinoki-Go]

- The bus has many books and audio-visual materials and visits every station in the city twice a month.
  You can borrow until the next time it comes around.
- •For further details about stations and the schedule, please visit our site or the Sennan PR site.



#### Post borrowing service

•Visually impaired people levels 1 or 2 who have a disability card can make use of this service. For no charge you can borrow up to 20 CDs•cassettes for up to 1 month.

• Those who are visually impaired without a disability card, or those who find it difficult to visit our library or library bus can also make use of this service, but please cover the delivery fee.

# Other services

- **(Copy service)** You can make personal copies of library materials, to the extent permitted by copyright law. 1 page is ¥10. Inquire at the 2<sup>nd</sup> floor counter.
- **[Internet terminals]** In the 2<sup>nd</sup> floor reference room there are terminals to browse the internet for research, up to 30 min. per day. Printing, saving, etc. is not possible.
- **(Study rooms)** Ask at the 2<sup>nd</sup> floor counter. However, due to meeting or event usage may not always be possible. Please check our website to see what days are free.

**[Sennan textbook center]** You can browse all publishers' books for elementary junior high. Ask at the 2<sup>nd</sup> floor counter. Contact: Board of Education Guidance Section TEL 483-3671

The library and its support groups (repair group、display group、picture book reading group、 touch and feel bookmaking group, etc.),support various volunteer reading groups'activities within the city. If you are interested please contact the library.

# The library is a place for everyone Books are important to everyone A request from

# the library Please return items on time



#### Other people are waiting for the books you have borrowed.

Also, if even after a reminder you still have books long overdue you may be restricted from borrowing for up to 6 months. Please be careful.

# \* Please take care of books and audio-visual materials

In the case of damaged or lost materials, as per act 8 of the library administrative rules, you must reimburse the cost of the original item.

# \* Making a better reading environment ! Be polite and respectful so that everyone can use the library !

(Opening hours)

Tuesday~Sunday

10:00~17:15

(Closed on)

**Every Monday** 

Public Holidays (If it overlaps with a Monday,

closed the following day).

New Year's Holiday

Special inventory arrangement

#### <Library website>

https://library.city.sennan.osaka.jp



# Sennan Public Library

〒590-0525 Sennan City Baba 1-2-1 TEL 072-482-7766

#### **(Library Access)**



15 min. walk from JR Hanwa Line Izumi Sunagawa Station 15 min. walk from Nankai Line Tarui Station

Community bus 2 min. walk from <sup>[Library</sup> Culture Hall] Library Hall shared parking (free) 120 spaces

- Baby Station. There is a diaper changing bed and feeding corner. You can enter the library with a pram.
  - Guide dogs are permitted in the library.